International Student Admissions for Graduate

Online Application Procedure Guide February. 2017

Procedure for online application

- 1. Visit SNU website
- 2. Log-in OR Create new account (Sign-up)
- 3. Create new account
- 4. Application (Input personal information)
- 5. Application (Input academic information)
- 6. Payment of application fee
- 7. Completion of online application
- 8. Print out required forms
- 9. Submit all required documents via post or visit in person (It should be submitted at SNU Office of admissions in due date)

* Please refer to admissions guide for Graduate programs.

1. Click the icon marked below on SNU website. (Korean or English)



2. Log-in with ID/PW OR Create a New account



로그인 Log-in

서울대학교 <mark>글로벌인재특별전형 원서접수시</mark>스템에 오신것을 환영합니다.

Welcome to application website for SNU International student admissions.



* Though you hold an account for previous semester's admissions, you should create new account for 2017 Fall. * Email address of [qq.com] is not available.

3-1. How to create new account (Sign-up)

울대학교 글로벌인재 특별전형 대학원 모집 International Admission, Graduate SEOUL NATIONAL UNIVERSITY 원서작성 Application 유의사항 Notice 전형료결제 Payment 서비스 이용약관 동의 개인정보취급방침 동의 Agreement for Service User Agreement for Collection of Personal Information 1. 목적 서울대학교 글로벌인재특별전형 원서접수에 따라 취급되는 . 가, 인터넷 서비스 이용 약관(이하 "본 약관"이라 한다)은 전 개인정보는 개인정보보호법에 따라 이용자 권역을 보호하 서울대학교 서비스 이용약관, 개인정보 수집 및 이용에 모두 동의합니다. - Click for agreement on the terms & conditions $(\checkmark$ Do you agree on the terms and conditions mentioned above?

┃ 가입정보입력 Sign-up



3-2. How to create new account (Sign-up)



서울대학교 서비스 이용약관, 개인정보 수집 및 이용에 모두 동의합니다. Do you agree on the terms and conditions mentioned above?

┃ 가입정보입력 Sign-up



3-3. How to create new account (Sign-up)



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4-1. Application for admissions

사 울 대 학 교 SEOUL NATIONAL UNIVERSITY 글로벌인재 특별전형 대학원 모집 International Admission, Graduate

유의사항 Notice	원서작성 Application	전형료결제 Payment	접수완료확인	
● 2017학년도 후기 Fall, 2	2017			
아래 버튼을 누르면 자세한 전 Select a language to see t	현형일정을 보실 수 있습니다. the admissions timetable in d	etail.		
⊖ Korean		● English 🦾 Select a lan	guage to see direction in K	orean or English.

• Admissions Timeline

	Step	Deadline
		February 20 (Mon), 2017 ~ March 30 (Thu), 2017 (by 18:00, local time in Korea)
1 (On-line Application	 Click 'Apply online for Graduate' and create an account at the online application website during the specified period, SNU Admissions <u>http://en.snu.ac.kr/apply/info</u> Entrance to the program starts in September 2017
		February 20 (Mon), 2017 ~ March 31 (Fri), 2017 (by 18:00, local time in Korea)
2	Submission of Documents	 Sent by post or visit in person After completing the online application, the required documents should arrive at the SNU Office of Admissions by the designated deadline, Please refer to pages 5-6 for the list of required documents to be submitted, X As we approach the deadline, we expect high volume of document submissions. Thus you are advised to submit your documents at your earliest convenience,

4-2. Application for admissions



인터넷 원서접수 시 문의사항 Contact number for enquiries regarding online application procedure and technical errors	(주)유웨이어플라이 (UWAY APPLY Co,. Ltd.)	1588-8988
글로벌인재특별전형 관련사항 Contact number for admissions enquiries	서울대학교 입학본부 Seoul National University Office of Admissions	+82-2-880-6971

4-3. Application for admissions



접수완료(결제완료) 후에는 접수취소 및 지원과정/모집단위(학과/전공) 변경이 불가능합니다.

Once you have paid the application fee and been issued your registration number, you will NOT be able to cancel your application or change degree course/program (department/major) which you choose,

원서작성하기 Proceed to the application



4-4. Application(Personal Information)

• Collage/Department

* Academic year	● 2017학년도 후기 Fall, 2017				
* Admission Type	* Admission Type · 글로벌인재특별전형I International Admission I · 글로벌인재특별전형II(전 교육과정 해외미수자) International Admission II				
외국에서 우리나라 초·중·고교 교 He or she(Korean origin or Fo graduation) outside of Korea;	교육과 대학교육(학사과정)에 상응하는 교육과정을 전부 이수한 재외국민 또는 외국인 reigner) received the entire course of education (from 1st grade of elementary school to undergraduate				
A 석사과정 및 석사·박사통합과 : 학사학위를 취득한 사람 또는 Applicants must hold, or ex degree from an accredited	정 Master's / Combined Master's & Doctoral program E 이와 동등이상의 학력이 있다고 인정되는 사람 xpect to hold in prior to entering SNU, a bachelor's degree or its equivalent(or higher) college or university				
B 박사과정 Doctoral program : 석사학위를 취득한 사람 또는 Applicants must hold, or ex degree from an accredited	e 이와 동등미상의 학력이 있다고 인정되는 사람 xpect to hold in prior to entering SNU, a master's degree or its equivalent(or higher) college or university				
Desired Degree *Course	 ○ 석사과정 Master's Program ○ 석사·박사통합과정 Combined Master's/Doctoral Program ○ 박사과정 Doctoral Program 	sion type			
Desired Program of *Study	Dept/School/MaGlick Desired	program			
Field of study (If applicable)	× Please fill it out after check field of study on desired program's website in advance,				

4-5. Application(Personal Information)

K A 울 디 SEOUL NATION	 학 교 글로벌인재 특별 AL UNIVERSITY	[전형 대학원 모집 Internation	onal Admission, Graduate	
유의사항 N	otice 원서작성 App	lication 전형료결제	Payment 접수완료확인	
🥔 모집단위 - Windov	ws Internet Explorer			
● 모집단위검색				
		지원하고자 하는 모집단위를 Please select desired progra	선택하세요. am of study.	☆ Choose a desired program of study
97	바대학(College/Unit)	지원학부(과,전공)	모집단위(Major)	
		<u>국어국문학과</u>	Korean Language and Literature	
		<u>중대중문학과</u>	Chinese Language and Literature	
		<u>영어영문학과</u>	English Language and Literature	
		<u>불어불문학과</u>	French Language and Literature	
		<u>독어독문학과</u>	German Language and Literature	
		<u>노어노문학과</u>	Russian Language and Literature	
		<u>서어서문학과</u>	Hispanic Language and Literature	
		<u>언어학과</u>	Linguistics	
		국사학과	Korean History	
		<u>동양사학과</u>	<u>Asian History</u>	
이무대하 Colleg	an of Humanities	<u>서양사학과</u>	<u>Western History</u>	
	ye or namanines	<u>철학과 동양철학전공</u>	Philosophy (Eastern Philosophy Major)	
		<u>철학과 서양철학전공</u>	Philosophy (Western Philosophy Major)	
		<u>종교학과</u>	<u>Religious Studies</u>	
		미학과	Aesthetics	\rightarrow Please choose correct desired program of
		고고미술사학과 고고학전공	Archaeology and Art History (Archaeology I	study.
		고고미술사학과 미술사학전공	Archaeology and Art History (Art History Ma	$\stackrel{{}_{\scriptstyle \wedge}}{\Rightarrow}$ It may not be modified OR canceled in any
				reason after complete application.

4-6. Application(Personal Information)

圈

서 울 대 학 교 SEOUL NATIONAL UNIVERSITY 글로벌인재 특별전형 대학원 모집 International Admission, Graduate

유의사함 Notice	원서작성 Application	전형료결제 Payment	접수완료확인 Confirmation	
Personal Information	<u> </u>			☆ Input all correct personal information
* English Name	Family/Last(성) : ※ The name must match ex	First(명) :	Middle(if any) : ssport or other forms of ID.	rielus() are require rielus.
Korean Name (if any)	X Please enter your Korean blank.	name (up to 15 words). If you	u don't have one, you may leave it	☆ If you have Korean Name, input it OR not leave in blank.
* Nationality	88	arch		☆ Input your nationality and place of birth (Please choose correct nationality. If it's
* Place of Birth	88	arch Use My Nationality		not on the list, please type directly after click 'etc')
Dual nationality of * Korean and other foreign citizenship	O YES O NO			☆ If you hold dual nationality of Korean and
* Resident Registration Number	※ 한국 국적자는 정확한 주민등록 If you are a foreigner(male) For example, - If your birth date is 5/16/1 If you are a foreigner(femal For example, - If your birth date is 12/25,	번호를 입력하시기 바랍니다.), enter your birth date (YYMM) 1997, enter 970516-5000000. e), enter your birth date (YYM /1996, enter 961225-6000000	DD) followed by 5000000. MDD) followed by 6000000.	 other foreign citizenship, choose yes & input correct information. ☆ Input correct resident registration number. ☆ Choose gender. ☆ Input passport number. If you don't have it click NONE
* Gender	O Male O Female			
Passport Number	% Please check 'None' if y	rou don`t have a passport.) (None 🗌)		☆ If you hold alien registration number, input correct information. Or not leave in
Alien Registration Number	% Please skip if you don't l % If applicable, Please input	nave a Certificate of Alien Reg t correct alien registration nun	istration. nber on your alien card.	blank. ☆ Input date of birth & date of nationality
* Date of Birth		AR		acquired.
Date of Nationality Acquired	DAY MONTH YE % If there has been no char nationality should be same	AR Use My Date of Birth nge in your nationality/citizens as your date of birth.	hip status, the acquired date of	☆ Choose marital status
* Marital Status	O Single O Married O Oth	er X Information requested	regarding applicant eligibility.	

4-7. Application(Personal Information) Admission type II: In case of dual nationality of Korean and other citizenship



그 글로벌인재 특별전형 대학원 모집 International Admission, Graduate

유의사항 Notice	원서작성 Application	전형료결제 Payment	접수완료확인 Confirmation
Course	● 학사과성 신입학 Undergraduate Freshman		
* Desired Program of Study	사회과학대학College of Socia	al Sciences 심리학과 Psychology	Dept/School/Major

Language Proficiency

*ТОРІК	Level 4
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Personal Information



- ☆ If you hold dual nationality of Korean and other foreign citizenship, choose yes & input correct information about both nationalities.
- \Rightarrow In this case, applicant should submit required documents for both nationalities.
- Admission type I: If you hold dual nationality of Korean and other citizenship, you are not eligible to apply for admissions type I.

4-8. Application(Personal Information)

유의사항 Notice	원서작성 Application	전형료결제 Payment	접수완료확인 Confirmati	lon
* Mailing Address	X Please type in the Mailin Zip Code :	g Address at which we can reac	h you after the admission de	ecision.
-	Address :			ightarrow Input all correct personal information
* Telephone	X Please include the Count ex) 82-2-2102-5581	ry and City Codes.		Fields(*) are require fields. ☆ Input mailing address. ☆ Input correct telephone & cell phone number.
* Cell Phone	X Please include the Count ex) 82-2-2102-5581	ry and City Codes.		This field will be automatically completed with information from applicant's create
* E-mail	test11@snu.ac.kr			

Family Information (* Information requested regarding applicant eligibility.)

* Father	O Father O Father deceased	 ☆ Input correct family(Parents) information. ☆ Choose the correct category and fill out all the
* Mother	O Mother O Mother deceased	blanks carefully checking the instructions
Check if applicable	Parents divorced	\Rightarrow Please choose correct nationality, If it's not on
* Financial Resources	O Self-supporting O Personal sponsor O Scholarship O Other	the list, please type directly after click 'etc'.

Select a language in which you prefer to read the application checklist

* Language

○Korean(국문판) ○English(영문판)

결제전에는 원서수정이 가능합니다. Appliction can be modified before payment.

4-9. Application(Personal Information)

贸

서 <mark>울 대 학 교</mark> SEGUL NATIONAL UNIVERSITY 글로벌인재 특별전형 대학원 모집 International Admission, Graduate

유의사항 Notice	원서작성 Application 전형료결제 Payment 접수완료	확인	
∗ Marital Status	Single 🗶 Intormation requested regarding applicant eligibility,		
★Mailing Address	× Please type in the Mailing Address at which we can reach you after the admission de Zip Code	ision,	
* Telephone	 Please include the Country and City Codes, ex) 82-2-2102-5581 	☆ Afte go t	er check personal information correctly, to next step.
★Cell Phone	 Please include the Country and City Codes. ex) 82-2-2102-5581 		
★ E-mail			

• Family Information (X Information requested regarding applicant eligibility.)

∗ Father	
* Mother	
Check if applicable	
*Financial Resources	

O Select a language in which you prefer to read the application checklist

|--|--|--|

위에서 입력한 내용이 모두 정확하다면 '다음단계(Next)' 버튼을 누르시고, 수정이 필요한 경우 '이전단계(Previous)'를 누르시기 바랍니다. Please click 'Next' if the information registered above is correct or please click 'Previous' if there is something to be corrected.



5. Application (Academic information)



유의사항 Notice	원서작성 Application	전형료결제 Payment	접수완료확인 Confi	rmation
 Academic Information ※ In chronological order, institutions that you hav information. Internation school.) Indicate the (e) 	list the names and complete ve attended.(For Internation al admissions II applicants xpected) Graduation date o	addresses (including zip co al admissions I applicants o need to input all information r the Last date of Attendance	de) of all the schools a nly need to input high s from primary school to for the current school	☆ Choose the correct category and fill out all the blanks carefully checking the instructions provided below. Field(*) is require field.
* School 1 (English only)	Level of Study : Sele Dates Attended : ((Start Grade/Semester End Grade/Semester Country of School : 24 City	ct v DD)/ (MM)/ (YYYY) ~ ct v / Select v ct v / Select v	(DD)/ (MM)/ Select V Select V	 ☆ Grade/Semester ie. High 1/1stsemester~3/2ndsemester Middle 1/1stsemester~3/2ndsemester Elementary 1/1stsemester~6/2ndsemester
(English only) 작계 DELETE 추가	* Name of School : Zip Code : * Address : * (Expected) Graduation or Last :(Date of Attendance * Telephone : Fax : E-mail Address :	DD) /(MM) /(YYYY)		 ☆ Please choose correct Country/Name of School. If it's not on the list, please type directly after click 'etc'. ☆ Click 'ADD' to obtain additional field for school information.

 \Rightarrow Application type I: From High school information is required to input.

Application type II: From elementary school, each Elementary, Middle, High school, Undergraduate information are required to input.

6. Application(Check final inputted information)



 결제를 하셔야 절수가 완료됩니다. 결제후에는 원서수절과 접수취소가 불가하오니 위의 내용을 반드시 확인하신후에 결제하시기 바랍니다. (Application is complete after making a payment. After the payment, you can neither modify your information nor cancel the application. Please note that the application fee is not refundable. Please make it sure that you have entered all your information correctly before proceeding with your payment.)



- If any correction/modification are necessary, click 'modify'.
- Modification of desired program/Cancellation are NOT allowed after complete payment of application fee.

7-1. Payment of application fee

Keoul National UNIVERSITY	글로벌인재 특별전형 대학원 모집 International Admission, Graduate		
유의사항 Notice	원서작성 Application	전형료결제 Payment	접수완료확인

○ 전형료 결제

접수명	접수사항	마감일시	수정	결제예정금액
Admisson	Type/Course/Major	Deadline	Modify	Payment
	글로벌인재특별전형I International Admission		수정 <modify></modify>	Application fee 90,000 원(KRW)

인터넷 접수 수수료는 서울대학교(순수외국인, 전교육과정해외이수자) 부담입니다.

○ 결제방법 아래의 결제방법을 선택하시면 자세한 방법을 확인하실수 있습니다.



7-2. Payment of application fee_ (1) 계좌이체 Bank account transfer

○ 결제방법 (Payment method) - ▼ 아래의 결제방법을 선택하시면 자세한 내용을 확인할 수 있습니다.



- 1 Check the agreement for using personal information for transfer.
- 2 Click '다음next'.
- 3 Choose applicable bank name, then transfer application fee
- * You may see the message to install some program by Inicis.

7-3. Payment of application fee_ (2) 카드 Credit card of Korea

○ 결제방법 (Payment method) - ▼ 아래의 결제방법을 선택하시면 자세한 내용을 확인할 수 있습니다.



- 1 Check the agreement for using personal information for transfer.
- 2 Click '다음next'.
- ③ Choose applicable credit card Name, email address , then pay with credit card information following each card company's directions.

* You may see the message to install some program by Inicis.

7-4. Payment of application fee_ (3) 해외 신용카드 International credit card

O 결제방법 (Payment method) - ▼ 아래의 결제방법을 신	인택하시면 자세한 내용을 획	<u> 안할</u> 수 있습니[ł.	
(Please choose a payment method see in detail.)				
계좌이체 Bank Account Transfer 🔻 카드 Credit Card	 International credit card 	휴대폰 Mobile	•	
🏠 결제문의 : LG유플러스 1544-7772			경제모이 이 이	· · · · · · · · · · · · · · · · · · ·
Acceptance of Terms			실제군의 · LC	
Acceptance of renns			Credit Card Inform	nation
Please agree to the following terms and conditions for payment		- F	– Thank you for u	sing eCredit
1 Jerres of Service Learn more >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>			merchantname	(주)유웨이어플라이
General Terms and Conditions for Electr			Products	원서접수
Guidance for collection and			Amount	70,000 KRW
using your personal information			Offer Period	General Billing
Consent for Personal Information Collec tion and Use			Credit Card Info	• secure site by SSL
Guidance for providing and			. VI	
charging personal information Learn more >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>				VISA O MASTER O JCB
Consent for Providing Personal Informat			0	
			CARD NO	
				onth Vear V
2			please enter you	r Email
next cancel			4	submit
1 전자격제		0	🕞 전자결제	
	결제문의:LG데이콤 154	4-7772 / 기타문	일: 1588-8988	

1 Check the agreement for using personal information for payment.

(2) Click 'next'.

3 Choose applicable credit card Name and input all information, 4 Click 'submit'.

* You may see the message to install some program by Inicis/LG Uplus. * In some cases your card cannot be accepted, please try with other International credit card.

7-5. Payment of application fee_ (4) 휴대폰 결제 Mobile Phone payment

	O 걸세명법 (Payment method) - ♥ 아래의 걸세명법을 전력하지면 자세한 내용을 확인할 수 있습니다.				
	계좌이체 Bank Account Transfer ▼ 카드 Credit Card ▼ International credit card ▼ 휴대폰 Mobile				
	🖀 결제문의 : 다닐	1566-3355	•		
	다날 휴대폰 결저	Dana	01 휴대폰 결제란?		
	결제정보입력	승인번호입력 이용안내 고객센터	 사용 중인 휴대폰과 인증번호만으로 원서접수 및 유료컨 텐츠를 결제할 수 있는 전자결제 서비스입니다. 		
	상 품 명	(UWAY Apply) 원서접수	02 휴대폰 결제 프로세스		
1 · 2 ·	결 제 금 액 제 공 기 간	70000원 일반결제	 결제에 이용할 휴대폰번호(본인 또는 타인 휴대폰 사용 가 능) 및 가입자 주민번호를 입력 후 확인버튼 클릭 		
	휴대폰 번호 가입 통신자	010 ✔	 문자메시지를 통해 휴대폰으로 인증번호가 도착하면 결제 화면에 인증번호를 정확히 입력합니다. 승인번호를 전송받 지 못했을 경우 재요청할 수 있습니다. 		
3∢	주민 번호 앞 7자리		03 유의사하		
	가입 여부	◉ 일반결제 🔘 휴대폰결제 비밀번호 가입 고객			
4	휴대폰결제 비밀번호	휴대폰결제 비밀번호란?	 타인의 개인정보를 이용하여 결제를 시도하는 것은 형사 처벌의 대상이 됩니다. 		
	□전체 약관에 등의 한 □이용야관에 도이 야	·····································	(Making an attempt to pay by using the other person's personal information is subject to		
	□개인정보제공/위탁0	· · · · · · · · · · · · · · · · · · ·	criminal punishment) • [통신사별 결제한도-통신사별 한도액이 상이하므로 확인		
	(5	다음 취소	<mark>후 사용]</mark> -SKT : 50만원 - 1회 10만원 (사용실적에 따라 3만원~12만원 차등적용) -KTF : 50만원 - 1회 12만원(신규가입 고객 4만원)		
	공지사항	다날 휴대폰 결제를 이용해주셔서 감사합니다.	-LGT : 60만원(신규가입 및 번호이동 고객 5만원)		

- 1 Input Mobile phone number (010, 011, 016...)
- 2 Click Mobile phone company(SKT, KT, LG....)
- 3 Input registration number
- ④ Click agreement, ⑤ Click '다음 Next'

* You may see the message to install some program by 다날.

7-6. Payment of application fee_ (5) 데이콤 일회성 가상계좌 Temporary virtual bank account number for applicant



- 1 You can transfer application fee without bank account number in Korea.
- ② Check all agreement (동의합니다.).
- ③ Click '다음 Next'.
- * You may see the message to install some program by program company.



- ③ Temporary Bank account number is issued to your email address by email.
- ④ After check issued temporary bank account number in your email, send application fee 70,000 KWR (Only correct amount money 70,000 KWR will be accepted.).
- ⑤ After transfer application fee, then complete on-line application.

8. Completion of online application



인터넷 접수 완료후 반드시 지원서류를 우편 및 방문제출 하시기 바랍니다.

(After online application, the required documents should arrive at the SNU Office of Admissions by due date by post or in person.)

- Print application each page1&2/ Personal statement & study plan(4pages)/ Agreement for verification academic records/ Checklist.
- 2 Download required document forms.
- 3 You may modify before submit application document to SNU except admission type & desired program.
- After complete online application, all required documents must be submitted to SNU by post or visit in person by due date.
- Modification of admission type & desired program /Cancellation are NOT allowed after complete payment of application fee.

If you have no other way for payment application fee, please send email to <u>snuadmit@snu.ac.kr</u> ASAP

Thank you for your application !

If you have any questions, Please contact Office of admissions.

e-mail:snuadmit@snu.ac.kr <u>Tel:+82-2-880-6971</u> (On-line application, Document submission) +82-2-880-6977 (Document review)